

**MINUTES  
OF THE REGULAR MEETING OF THE  
EDINA CITY COUNCIL  
HELD AT CITY HALL  
JUNE 17, 2015  
7:00 P.M.**

**I. CALL TO ORDER**

Mayor Hovland called the meeting to order at 7:08 p.m.

**II. ROLL CALL**

Answering rollcall were Members Brindle, Staunton, Stewart, Swenson, and Mayor Hovland.

**III. MEETING AGENDA APPROVED**

**Member Stewart made a motion, seconded by Member Swenson, approving the meeting agenda as revised to add Item V.D. Introduce Assistant City Manager Lisa Schaefer.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**IV. CONSENT AGENDA ADOPTED**

**Member Stewart made a motion, seconded by Member Swenson, approving the consent agenda as revised to remove Items IV.E. Resolution No. 2015-55 Granting Preliminary Plat Concord Avenue with Variance; IV.G. Request for Purchase, Braemar Master Plan – Golf Course Design Services, Richard Mandell Golf Architecture; IV.H. Board and Commission Student Appointments; and, IV.S. Resolution No. 2015-61 Establishing Limited Clean Up and Property Damage Protection for Sewer Back-ups and Water Main Breaks for Water and Sewer Customers, as follows:**

**IV.A. Approve work session meeting minutes of May 27, 2015 and regular and work session meeting minutes of June 2, 2015**

**IV.B. Receive payment of the following claims as shown in detail on the Check Register dated June 4, 2015, and consisting of 34 pages; General Fund \$143,180.38; Police Special Revenue \$311.61; Pedestrian and Cyclist Safety Fund \$15,239.24; Arts and Culture Fund \$883.10; Working Capital Fund \$200,813.51; Equipment Replacement Fund \$169,645.75; Art Center Fund \$4,025.42; Golf Dome Fund \$1,368.91; Aquatic Center Fund \$6,870.58; Golf Course Fund \$156,418.84; Ice Arena Fund \$8,051.69; Sports Dome Fund \$5,201.18; Edinborough Park Fund \$20,418.99; Centennial Lakes Park Fund \$3,324.32; Liquor Fund \$100,166.78; Utility Fund \$158,714.11; Storm Sewer Fund \$4,504.15; PSTF Agency Fund \$6,049.59; Centennial TIF District \$1,500.00; Grandview TIF District \$1,677.50; Southdale 2 District \$6,671.67; TOTAL \$1,015,037.32 and for receipt of payment of claims dated June 11, 2015, and consisting of 34 pages; General Fund \$375,032.60; Police Special Revenue \$7,300.09; Pedestrian and Cyclist Safety Fund \$11,948.80; Arts and Culture Fund \$500.00; Working Capital Fund \$41,433.64; Equipment Replacement Fund \$50,161.05; Cando Fund \$3,593.00; Art Center Fund \$1,256.04; Golf Dome Fund \$1,458.64; Aquatic Center Fund \$36,414.30; Golf Course Fund \$32,034.22; Ice Arena Fund \$32,386.59; Sports Dome Fund \$1,906.56; Edinborough Park Fund \$591.17; Centennial Lakes Park Fund \$2,573.03; Liquor Fund \$300,014.50; Utility Fund \$444,581.32; Storm Sewer Fund \$8,683.26; Recycling Fund \$36,187.38; PSTF Agency Fund \$3,354.99; Centennial TIF District \$7,186.64; Payroll Fund \$10,667.11; TOTAL \$1,409,264.93; and, Credit Card Transactions dated February 26 – March 25, 2015; TOTAL \$47,328.61**

**IV.C. Approve Memorandum of Understanding Xcel Energy Partners in Energy Program**

**IV.D. Adopt Resolution No. 2015-58, Authorizing Minnesota Court Data Services Master Subscriber Agreement**

**~~IV.E. Resolution No. 2015-55, Granting Preliminary Plat Concord Avenue with Variance~~**

- IV.F. Request for Purchase, Microsoft Enterprise Agreement Renewal, awarding the bid to the recommended bidder, Software House International – MN State Contract No. 436392 at \$50,553.00
- ~~IV.G. Request for Purchase, Braemar Master Plan – Golf Course Design Services, Richard Mandell Golf Architecture~~
- ~~IV.H. Board and Commission Student Appointments~~
- IV.I. Request for Purchase, Award of Quote – Contract ENG15-INB Valley View Road Landscaping (McCauley Trail to Mark Terrace), awarding the bid to the recommended low bidder, Cedar Ridge Landscaping at \$36,541.52
- IV.J. Request for Purchase, Authorize Engineering Services for Parklawn Avenue Street Reconstruction Project, awarding the bid to the recommended bidder, Short Elliot Hendrickson Inc. at \$99,991.00
- IV.K. Authorize Cost Share Agreement and Maintenance Plan with Nine Mile Creek Watershed District, Braemar Driving Range Project
- IV.L. Receive Sidewalk Project Update – Cornelia Drive Between West 66<sup>th</sup> and West 70<sup>th</sup> Streets
- IV.M. Receive Traffic Safety Committee Report of May 6, 2015
- IV.N. Adopt Resolution No. 2015-59, Calling Public Hearing for Consent for Fairview Southdale Hospital Bond Issue
- IV.O. Authorize Master Agreement Engineering Services – Oertel Architects, LLC
- IV.P. Request for Purchase, 2015 Sidewalk Snow Plow for Public Works – Streets, awarding the bid to the recommended low bidder, Mac Queen Equipment at \$90,580
- IV.Q. Approve 2015-2016 City Insurance Contracts
- IV.R. Approve Liability Coverage Statutory Limits
- ~~IV.S. Resolution No. 2015-61, Establishing Limited Clean Up and Property Damage Protection for Sewer Back-ups and Water Main Breaks for Water and Sewer Customers~~

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**ITEMS REMOVED FROM THE CONSENT AGENDA**

**IV.E. RESOLUTION NO. 2015-55 GRANTING PRELIMINARY PLAT CONCORD AVENUE WITH VARIANCE – ADOPTED**

Member Swenson indicated she had voted against this item at the June 2, 2015 City Council meeting and did not want to vote to approve as part of the Consent Agenda. **Member Brindle introduced and moved adoption of Resolution No. 2015-55, Approving a Preliminary Plat with Variance at 5945 Concord Avenue, subject to the following Conditions:**

1. The City must approve the final plat within one year of preliminary approval or receive a written application for a time extension or the preliminary approval will be void.
2. Prior to issuance of a building permit, the following items must be submitted:
  - a. Submit evidence of Minnehaha Creek Watershed District approval. The City may require revisions to the preliminary plat to meet the district's requirements.
  - b. A curb-cut permit must be obtained from the Edina engineering department.
  - c. A grading, drainage and erosion control plan subject to review and approval of the city engineer. The proposed plan shall meet all conditions outlined in the engineering memo dated May 8, 2015.
  - d. There shall be no increase in peak rate or volume of stormwater to neighboring private property.
  - e. Any disturbance to the roadway caused by the construction of the new homes must be repaired by replacing the asphalt pavement from curb-to-curb and from saw-cut to saw-cut.
  - f. A construction management plan will be required for the construction of the new homes.
  - g. Utility hook-ups are subject to review of the city engineer.

**h. Both lots shall be subject to the City's tree ordinance.**

Member Stewart seconded the motion.

Ayes: Brindle, Stewart, Hovland

Nays: Staunton, Swenson

Motion carried.

**IV.G. REQUEST FOR PURCHASE, BRAEMAR MASTER PLAN – GOLF COURSE DESIGN SERVICES, RICHARD MANDELL GOLF ARCHITECTURE – APPROVED**

Braemar Golf Course General Manager Abood answered a question of the Council relating to the negotiation efforts in regard to the Mr. Mandell's 6.25% fee. Mr. Abood explained that the fee started at 7.5% and was negotiated down to 6.25% not to exceed \$395,000.00.

The Council discussed looking for construction observation and/or contract administration in addition to or instead of the architect completing bid administration. Staff noted that there was an additional \$50,000.00 in the contract for bid administration that could be declined.

**Member Stewart made a motion, seconded by Member Swenson, to approve the Request for Purchase, Braemar Master Plan – Golf Course Design Services, awarding the bid to the recommended bidder, Richard Mandell Golf Architecture at \$395,000.00.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**IV.H. BOARD AND COMMISSION STUDENT APPOINTMENTS – APPROVED**

Member Brindle explained that the City had received thirty applications for sixteen student Board and Commission positions. Member Brindle and Member Stewart had interviewed the applicants and were excited to recommend the following appointments. **Member Brindle made a motion, seconded by Member Stewart, to appoint Olivia Chen and Farhia Osman (Alternate – Hugh Cashman) to the Arts and Culture Commission; Jessica Hong and Nina Sokol (Alternate – Anushe Nath) to the Community Health Commission; Sarah Stefanik and Emily Reinke (Alternate – Allison Risser) to the Energy and Environment Commission; Peter Otness and Payton Puerzer (Alternate – Will Jankowski) to the Heritage Preservation Board; Caitlin Kearney and Sidharth Ramesh (Alternate – Gabriel Brosius) to the Human Rights and Relations Commission; Aanik Lohani and Lauren Crist (Alternate – Ellie Bender) to the Park Board; Amy Ma and Peter Kivimaki (Alternate – Sam Parmekar) to the Planning Commission; and, Emily Ding and Lindsey Ruehl (Alternate – Anand Mittal) to the Transportation Commission.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**IV.S. RESOLUTION NO. 2015-61 ESTABLISHING LIMITED CLEAN UP AND PROPERTY DAMAGE PROTECTION FOR SEWER BACK-UPS AND WATER MAIN BREAKS FOR WATER AND SEWER CUSTOMERS – ADOPTED**

The Council asked staff for a report on how the rainfall amounts in I.D. of the Resolution were determined. **Member Swenson introduced and moved adoption of Resolution No. 2015-61, Establishing Limited Clean Up and Property Damage Protection for Sewer Back-Ups and Water Main Breaks for Water and Sewer Customers.** Member Brindle seconded the motion.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**V. SPECIAL RECOGNITIONS AND PRESENTATIONS**

**V.A. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR YEAR ENDED DECEMBER 31, 2014 – ACCEPTED**

Finance Director Roggeman explained that Malloy, Montague, Karnowski, Radosevich, & Co. had conducted an audit of the City's finances.

## **Minutes/Edina City Council/June 17, 2015**

James Eichten, Certified Public Account from Malloy, Montague, Karnowski, Radosevich, & Co., explained the auditor's role and presented the audit results, management report, and audit summary. There were no findings. The City was experiencing continued improvement in overall financial results and the financial records were in excellent condition.

The Council thanked Mr. Roggeman and the Finance Department for its hard work. **Member Swenson made a motion, seconded by Member Stewart, to accept the Comprehensive Annual Finance Report (CAFR) for year ended December 31, 2014.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

### **V.B. MINNESOTA DEPARTMENT OF TRANSPORTATION, PROJECT UPDATES, ANDREW LUTAYA AND APRIL CROCKETT – UPDATED**

Andrew Lutaya, Minnesota Department of Transportation, presented a map of projects in Hennepin County and discussed some of the key projects. Mr. Lutaya responded to the Council's questions relating to sound walls, funding for projects, and neighborhood traffic when Highway 169 was closed for construction.

### **V.C. MAY SPEAK UP EDINA REPORT PRESENTED – TOPIC: COMMERCIAL AREAS**

Communications Coordinator Gilgenbach presented a summary of May opinions, both pros and cons, collected through Speak Up, Edina relating to Commercial Areas. Mr. Gilgenbach answered a question of the Council relating to identifying commenter's as residents or non-residents of Edina.

### **V.D. ASSISTANT CITY MANAGER LISA SCHAEFER – INTRODUCED**

Manager Neal introduced the new Assistant City Manager Lisa Schaefer.

Ms. Schaefer thanked Manager Neal and the Council for the opportunity and shared some of her work experience including her last four years as Edina's Human Resources Director.

## **VI. COMMUNITY COMMENT**

No one appeared to comment.

## **VII. REPORTS / RECOMMENDATIONS**

### **VII.A. RESOLUTION NO. 2015-60 AWARDING THE SALE OF \$14,275,000 GO BONDS SERIES 2015-A – ADOPTED**

Finance Director Roggeman explained that the City was issuing bonds for local street improvements, water and storm utility improvements, and parking improvements at 50<sup>th</sup> and France. Mr. Roggeman introduced Nick Anhut, Ehlers & Associates.

Mr. Anhut reported on the bond sale results and bids received. The City held a rating call and was affirmed with a AAA rating, the highest rating. The winning bid for the Series 2015A bonds was from Piper Jaffray who proposed a premium structure. The total amount was downsized to \$14,275,000.00

**Member Swenson introduced and moved adoption of Resolution No. 2015-60, Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$14,275,000 General Obligation Bonds, Series 2015A.** Member Stewart seconded the motion.

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

### **VII.B. RESOLUTION NO. 2015-62 AWARDING THE SALE OF \$2,140,000 GO BONDS SERIES 2015B – ADOPTED**

Mr. Anhut explained that the Series 2015B bonds included financing for the clubhouse, driving range, and Par 3 course improvements to the Braemar Golf Enterprise. The low bidder was Baird who proposed a smaller premium downsizing the total amount to \$2,140,000.00

**Member Brindle introduced and moved adoption of Resolution No. 2015-62, Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$2,140,000 General Obligation Bonds, Series 2015B.** Member Stewart seconded the motion.

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**VII.C. RESOLUTION NO. 2015-64 AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO LEASE AGREEMENT – ADOPTED**

Mr. Anhut explained that the Resolution authorizes execution of updates to lease agreements the Edina Housing and Redevelopment Authority has with the City of Edina. The lease requires updating to allow the City and Housing and Redevelopment Authority to issue revenue refunding bonds.

**Member Swenson introduced and moved adoption of Resolution No. 2015-64, Authorizing the Execution of a First Amendment to Lease Agreement Providing for the Issuance of Revenue Refunding Bonds by the Edina Housing and Redevelopment Authority, and Approving the Form of a First Amendment to Lease Agreement, Bond Resolution and an Official Statement.** Member Brindle seconded the motion.

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**VII.D PARK, RECREATION AND TRAILS STRATEGIC PLAN – POSTPONED TO WORK SESSION**

Parks and Recreation Director Kattreh discussed the background and steps leading up to the Park, Recreation and Trails Strategic Plan.

Terry Minarik, Confluence, presented the final draft of the Park, Recreation and Trails Strategic Plan. Mr. Minarik shared an overview of the document; community needs assessment; parks classifications and assessments; key areas of development; guiding principles; key projects including: 1. Create a multi-use trail system through the City to connect parks and facilities, 2. Provide a multi-generational community center, 3. Hire a natural resource manager to guide preservation and development of natural areas, access, and educational opportunities, 4. Improve marketing and communication delivery, 5. Replace or decommission community park buildings that have outlived their design lifespan, 6. Relocate or renovate the Edina Art Center, 7. Replace inadequate and outdated play areas, 8. Improve branding and wayfinding to parks, 9. Strengthen financial stability, 10. Provide additional community gathering areas, 11. Develop community driven master plans for parks, 12. Develop business plan for all enterprise facilities; and a framework for implementing the plan.

Mr. Minarik answered questions of the Council relating to accessibility and engagement for all residents, online availability of the Plan, and the Community Center.

The Council discussed the possible Community Center and whether the need was based on the community needs assessments or because other communities had one. The Council decided to postpone adoption until after holding a work session to further discuss the possibility of a Community Center.

Staff answered a question of the Council relating to funding for signage. **Member Swenson made a motion, seconded by Member Stewart, postponing adoption of the Park, Recreation and Trails Strategic Plan until a Work Session was scheduled.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**VII.E. DEVELOPMENT PRINCIPLES OF FRANCE AVENUE SOUTHDALE AREA – APPROVED**

Mr. Teague introduced Robb Gruman from the Southdale France Avenue Work Group.

Mr. Gruman reviewed Stage One efforts and deliverables; work group dialogue; meetings including kick-off, group meetings, and check-in; working principles; supporting questions; and anticipated Stage Two work efforts. He answered questions of the Council relating to the district vision, the geographic scope, broadening the work group, and the process towards the Comprehensive Plan.

The Council discussed whether to include the word "vision" in the first working principle and agreed to use "principles". The Council identified the geographic scope of the project as the greater Southdale area noting that the principles could be used throughout the district. **Member Swenson made a motion, seconded by Member Stewart, approving the Development Principles for the Greater Southdale Area, as revised to change "vision" to "principles" in the first working principle.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**VII.F. RESOLUTION NO. 2015-63 ADOPTED – ACCEPTING VARIOUS GRANTS AND DONATIONS**

Mayor Hovland explained that in order to comply with State Statutes; all donations to the City must be adopted by Resolution and approved by four favorable votes of the Council accepting the donations. **Member Swenson introduced and moved adoption of Resolution No. 2015-63 accepting various grants and donations.** Member Brindle seconded the motion.

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

**VIII. CORRESPONDENCE AND PETITIONS**

**VIII.A. CORRESPONDENCE**

Mayor Hovland acknowledged the Council's receipt of various correspondence.

**VIII.B. ADVISORY COMMUNICATIONS – ENERGY AND ENVIRONMENT COMMISSION: RECOMMENDATION TO PARTICIPATE IN COMMUNITY SOLAR GARDEN PROJECT LED BY THE METROPOLITAN COUNCIL – Received**

**VIII.C. MINUTES:**

- 1. HUMAN RIGHTS AND RELATIONS COMMISSION, APRIL 28, 2015**
- 2. HERITAGE PRESERVATION BOARD, APRIL 15, 2015**
- 3. PARK BOARD, MAY 12, 2015**

Informational; no action required.

**IX. AVIATION NOISE UPDATE – Received**

**X. MAYOR AND COUNCIL COMMENTS – Received**

**XI. MANAGER'S COMMENTS – Received**

**XII. ADJOURNMENT**

There being no further business on the Council Agenda, Mayor Hovland declared the meeting adjourned at 11:07 p.m.

Respectfully submitted,

Minutes approved by Edina City Council, July 7, 2015.

---

Debra A. Mangen, City Clerk

---

James B. Hovland, Mayor

Video Copy of the June 17, 2015, meeting available.